



Edmund G. Brown Jr.
GOVERNOR

CALIFORNIA ARCHITECTS BOARD

PUBLIC PROTECTION THROUGH EXAMINATION, LICENSURE, AND REGULATION

SUMMARY REPORT

EXECUTIVE COMMITTEE MEETING

May 20, 2014

Sacramento, CA and Various Teleconference Locations in CA

Committee Members Present

Sheran Voigt, Chair
Pasqual Gutierrez, Vice Chair
Jon Alan Baker
Chris Christophersen

Board Staff Present

Doug McCauley, Executive Officer
Vickie Mayer, Assistant Executive Officer
Marccus Reinhardt, Program Manager, Examination/Licensing Unit
Trish Rodriguez, Program Manager, Landscape Architects Technical Committee (LATC)
John Keidel, LATC Special Projects Analyst
Mel Knox, Administration Analyst
Justin Sotelo, Examination/Licensing Analyst

Guest Present

Kurt Cooknick, Director of Regulation and Practice, The American Institute of Architects, California Council (AIACC)

Committee Chair Sheran Voigt called the meeting to order at 10:05 a.m. Three members of the Committee constitute a quorum for the transaction of business. There being four members present at the time of roll, a quorum was established.

Ms. Voigt asked committee members, staff, and guests to provide introductions.

A. Review and Approve November 5, 2013 Executive Committee Summary Report

Ms. Voigt asked the Committee to consider approval of the November 5, 2013, Summary Report.

2420 DEL PASO ROAD,
SUITE 105
SACRAMENTO,
CA 95834

916-574-7220 T
916-575-7283 F

cab@dca.ca.gov
www.cab.ca.gov

Pasqual Gutierrez moved to approve the November 5, 2013, Executive Committee Summary Report.

Sheran Voigt seconded the motion.

The motion passed 3-0-1 (Baker abstained).

B. Update and Possible Action on 2014 Strategic Plan Objective to Seek Exemption from Assembly Bill 186 Related to Waiver of California Supplemental Examination

Executive Officer Doug McCauley explained that Assembly Bill (AB) 186 is proposed legislation that would require several Boards to create a temporary license category to help spouses of members of the military become licensed. Mr. McCauley further explained that the bill is problematic for the Board because it would force the Board to waive the California Supplemental Examination (CSE) for these candidates for licensure. He informed the Committee that the Board's request for an exemption from the provisions of AB 186 has been accepted, and no action is required.

C. Discuss and Possible Action on 2014 Strategic Plan Objective to Promote Awareness of Value of CAB's Participation at National Level

Mr. McCauley reminded the Committee that Board members' participation and collaboration with the National Council of Architectural Registration Boards (NCARB) is critical because of the services and programs the Board utilizes from NCARB. Mr. McCauley reported that the Board has had success receiving approvals to travel to NCARB meetings, and was recently approved to attend both the Regional Summit in San Antonio, and the Annual Meeting in Philadelphia. He noted that efforts will continue to ensure out-of-state travel request approvals.

Mr. McCauley recommended that the Committee embrace the following four recommendations:

1. Publicize the Board's successful efforts with NCARB via the newsletter;
2. Continue to partner with AIACC to underscore the importance of NCARB;
3. Maintain a list of accomplishments via the Board's participation in NCARB; and
4. Stress with NCARB the importance of "mission critical" agendas.

Mr. Gutierrez endorsed all four recommendations, and recommended including in the newsletter a copy of NCARB's CEO report and other communiqué from AIACC.

Mr. McCauley recommended incorporating specific elements from NCARB's CEO report and other communiqué from AIACC. Mr. Gutierrez agreed.

Chris Christophersen moved to propose to the Board that it adopt staff's four recommendations to promote awareness of value of the Board's participation on the national level, and add a fifth recommendation to incorporate elements and items from NCARB's CEO report and other communiqué from AIACC into the newsletter.

Pasqual Gutierrez seconded the motion.

The motion passed 4-0.

D. Discuss and Possible Action on 2014 Strategic Plan Objective to Implement CAB's Liaison Program and Determine Future Focus for Organizations and Schools

Mel Knox reminded the Committee that, at its December meeting, the Board identified three actions to incorporate into the Liaison Program:

1. Staff will distribute reporting requirement reminders for liaisons on a quarterly basis;
2. Staff will provide liaisons with talking points; and
3. Liaisons will collaborate with staff when communicating licensing information to candidates.

Mr. Knox informed the Committee that these directives were implemented in the first and second quarters of 2014. He directed the Committee's attention to the Liaison Responsibilities and Talking Points memoranda, as well as the appointment roster for the Committee's review.

Mr. McCauley opined that the only item which may require further action at this stage would be to send a second reporting reminder to Board member liaisons ahead of the upcoming Board meeting in June.

Mr. Gutierrez asked to include a fourth category of taking points regarding the Board's encouragement of additional paths to licensure. The Committee agreed with Mr. Gutierrez's suggestion.

E. Discuss and Possible Action on 2014 Strategic Plan Objective to Collaborate with National Licensing Bodies to Stay Relevant

Mr. McCauley explained that objectives concerning "national licensing bodies" are about more than NCARB. He suggested adding the National Council of Examiners on Engineering and Surveying (NCEES) and the Council of Landscape Architectural Registration Boards (CLARB) to the Board's Liaison Program. Mr. McCauley said doing so will enhance the Board's collaboration with national licensing bodies.

Mr. Gutierrez agreed with the idea of adding NCEES and CLARB to the Liaison Program. To broaden the Board's scope, he suggested adding international design professional organizations to the program as well; namely, the Australian Institute of Architecture, and United Kingdom-based Building Futures.

Pasqual Gutierrez moved to recommend to the Board that it continue and enhance collaboration with national and international licensing and service organizations.

Jon Baker seconded the motion.

The motion passed 4-0.

F. Discuss and Possible Action on 2014 Strategic Plan Objective to Prepare and Submit Sunset Review Report

Mr. McCauley described the Sunset Review preparation process and identified new elements in the 2014 Sunset Review Report from the prior Report four years ago. The Committee reviewed the draft Report, discussed its content, and made several suggested edits throughout the document.

Chris Christophersen moved to approve the draft 2014 Sunset Review Report, as amended, and to present it to the Board.

Jon Baker seconded the motion.

The motion passed 4-0.

G. Discuss and Possible Action on 2014 Strategic Plan Objective to Pursue Negative Budget Change Proposal to Meet Requirements in Business and Professions Code Section 128.5

Mr. Knox updated the Committee on the Board's request for a budget reduction of \$400,000 beginning in fiscal year 2015-16. He reminded the Committee that the CSE transitioned to a computer-based format in 2011, which produced greater savings. Mr. Knox further informed the Committee that the Board's request is consistent with the Governor's efforts to promote responsible resource allocation. He reported that a negative budget change proposal will be prepared for submission to the DCA Budget Office in June 2014. Mr. Knox said he expects the request to be approved given that the Board is proposing to reduce its spending authority.

H. Review and Approve Professional Qualifications Committee's Recommendation Regarding Proposed Changes to National Council of Architectural Registration Boards Intern Development Program Reporting Requirement

Marccus Reinhardt informed the Committee that NCARB proposed a change to the Intern Development Program (IDP) reporting requirement known as the six-month rule. Mr. Reinhardt explained that the change allows candidates to submit and gain credit for work experience that otherwise would have been lost. He informed the Committee that the Professional Qualifications Committee (PQC) voted to support the change, as presented. Mr. Reinhardt asked the Committee to approve this PQC recommendation.

Mr. Gutierrez noted that the change is very close to the Broadly Experienced Design Professional exemption of IDP, because it allows an individual who can claim more credit to demonstrate 120 hours more than the required 5,600-hour requirement. Mr. Baker agreed with Mr. Gutierrez that this change is a good start toward a potential substitute for other NCARB programs (i.e., Broadly Experienced Architect, and Broadly Experienced Foreign Architect).

Jon Baker moved to approve the PQC recommendation to support NCARB's proposed change to the IDP reporting requirement known as the six-month rule, and to present it to the Board for ratification.

Pasqual Gutierrez seconded the motion.

The motion passed 4-0.

The meeting adjourned at 12:00 p.m.