



Edmund G. Brown Jr.  
GOVERNOR

# CALIFORNIA ARCHITECTS BOARD

PUBLIC PROTECTION THROUGH EXAMINATION, LICENSURE, AND REGULATION

## NOTICE OF BOARD MEETING

**December 10, 2015**  
**9:00 a.m. to 4:00 p.m.**  
**(or until completion of business)**  
**Stanley Mosk Library and Courts Building**  
**914 Capitol Mall, Room 500**  
**Sacramento, CA 95814**  
**(916) 651-6466 or (916) 575-7221 (Board)**

The California Architects Board will hold a Board meeting, as noted above. The notice and agenda for this meeting and other meetings of the Board can be found on the Board's website: [cab.ca.gov](http://cab.ca.gov). For further information regarding this agenda, please see below or you may contact Mel Knox at (916) 575-7221.

The Board plans to webcast this meeting on its website at [cab.ca.gov](http://cab.ca.gov). Webcast availability cannot, however, be guaranteed due to limited resources. The meeting will not be cancelled if webcast is not available. If you wish to participate or to have a guaranteed opportunity to observe, please plan to attend at a physical location. Adjournment, if it is the only item that occurs after a closed session, may not be webcast.

### Agenda

- A. Call to Order/Roll Call/Establishment of Quorum
- B. President's Remarks and Board Member Comments
- C. Public Comment on Items Not on Agenda  
*(The Board may not discuss or take action on any item raised during this public comment section, except to decide whether to place the matter on the agenda of a future meeting [Government Code sections 11125 and 11125.7(a)].)*
- D. Review and Approve September 10, 2015 Board Meeting Minutes
- E. Executive Officer's Report
  1. Update on November 2015 Monthly Report
  2. Update and Possible Action on Legislation Regarding:
    - a. Assembly Bill (AB) 177 (Bonilla) [Authority: Extension]
    - b. AB 507 (Olsen) [BreZze]
    - c. Senate Bill 704 (Gaines) [Conflict of Interest]

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- d. American Institute of Architects, California Council (AIACC) Proposal on Intern Title
  - e. AIACC Proposal on Continuing Education
  - f. AIACC Proposal on Mandatory Construction Observation
3. Board Member Liaison Reports on Organizations and Schools

F. Election of 2016 Board Officers

G. Executive Committee Report

1. Update on Executive Committee November 24, 2015 Meeting
2. Discuss and Possible Action on Recommendation Regarding 2015 Octavius Morgan Distinguished Service Awards
3. Discuss and Possible Action on Recommendation Regarding 2015-2016 Strategic Plan Objective to Review, Leverage, and Evaluate Effectiveness of Board's Liaison Program to Build Stronger Relationships with Organizations
4. Discuss and Possible Action on Recommendation Regarding 2015-2016 Strategic Plan Objective to Increase Board's Participation in National Council of Architectural Registration Boards (NCARB)
5. Discuss and Possible Action on Recommendation Regarding 2015-2016 Strategic Plan Objective to Collaborate with Department of Consumer Affairs' Office of Public Affairs to Improve Outreach and Communication
6. Discuss and Possible Action on Recommendation Regarding 2015-2016 Strategic Plan Objective to Analyze Fees to Determine Whether They are Appropriate
7. Discuss and Possible Action on Recommendation Regarding 2015-2016 Strategic Plan Objective to Complete Sunset Review Process and Implement Recommendation(s) to Comply with Legislature's Directives

H. Regulatory and Enforcement Committee (REC) Report

1. Update on REC November 5, 2015 Meeting
2. Discuss and Possible Action on Recommendation Regarding 2015-2016 Strategic Plan Objective to Monitor NCARB Action on Title for Interns to Ensure Appropriate Consumer Protection
3. Discuss and Possible Action on Recommendation Regarding 2015-2016 Strategic Plan Objective to Review Board's Occupational Analysis (OA) of Architect Profession to Identify Marketplace Trends That Impact Consumer Protection
4. Discuss and Possible Action on Recommendation Regarding 2015-2016 Strategic Plan Objective to Pursue Recruitment of Additional Architect Consultant to Ensure Continuity and Effectiveness in Board's Enforcement Program
5. Discuss and Possible Action on Recommendation Regarding 2015-2016 Strategic Plan Objective to Modify and Expand Reports to Board Members Regarding Enforcement Activities to Identify Most Common Violations and Disciplinary Actions
6. Discuss and Possible Action on Recommendation Regarding 2015-2016 Strategic Plan Objective to Pursue Methods to Obtain Multiple Collection Mechanisms to Secure Unpaid Citation Penalties

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- I. California Supplemental Examination (CSE)
  - 1. Update and Possible Action on 2015–2016 Strategic Plan Objective to Conduct Review of Architect Registration Examination and Linkage Study
  - 2. Update and Possible Action on 2015–2016 Strategic Plan Objective to Reclassify CSE Item Bank Based Upon Results of 2014 OA
  
- J. NCARB
  - 1. Discuss and Possible Action on Implementing NCARB’s Integrated Path Initiative
  - 2. Discuss and Possible Action on Modifications to NCARB Education Standard
  - 3. Discuss and Possible Action on NCARB Resolution 2015-02 Regarding Broadly Experienced Foreign Architect Program
  
- K. Communications Committee Report
  - 1. Update on Communications Committee October 21, 2015 Meeting
  - 2. Discuss and Possible Action on Recommendation Regarding 2015-2016 Strategic Plan Objective to Partner with Contractors State License Board to Identify and Implement Best Practices for Educating Consumers About California Architects Board in Order to Improve Consumer Education Efforts
  - 3. Discuss and Possible Action on Recommendation Regarding 2015-2016 Strategic Plan Objective to Collaborate with Professional Organizations and Universities to Raise Awareness at Community Colleges and High Schools About Profession and Paths to Licensure
  - 4. Discuss and Possible Action on Recommendation Regarding 2015-2016 Strategic Plan Objective to Survey Recipients of Board’s Educational Materials to Determine Effectiveness of Outreach Efforts
  - 5. Discuss and Possible Action on Recommendation Regarding 2015-2016 Strategic Plan Objective to Enhance Relationships with Veterans Administration Counseling Centers to Provide Information Regarding Architecture Profession and Paths to Licensure
  
- L. Discuss and Possible Action on Proposed Amendments to Board’s and Landscape Architects Technical Committee’s (LATC) *Disciplinary Guidelines* and Proposed Amendments to California Code of Regulations (CCR), Title 16, Sections 154 and 2680 as it Relates to Reference of Proposed Revised *Disciplinary Guidelines*
  
- M. LATC Report
  - 1. Update on LATC November 17, 2015 Meeting
  - 2. Review and Approve Proposed Regulations to Amend CCR, Title 16, Section 2615 (Form of Examinations) as it Relates to Reciprocity Requirements
  
- N. Review of Schedule
  
- O. Closed Session
  - 1. Pursuant to Government Code Section 11126(e), the Board will Meet in Closed Session to Receive Advice from Counsel on Litigation
  - 2. Pursuant to Government Code Section 11126(c)(3), the Board will Meet in Closed Session to Deliberate on Disciplinary Matters

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P. Reconvene Open Session

Q. Adjournment

Action may be taken on any item on the agenda. The time and order of agenda items are subject to change at the discretion of the Board President and may be taken out of order. The meeting will be adjourned upon completion of the agenda, which may be at a time earlier or later than posted in this notice. In accordance with the Bagley-Keene Open Meeting Act, all meetings of the Board are open to the public.

Government Code section 11125.7 provides the opportunity for the public to address each agenda item during discussion or consideration by the Board prior to the Board taking any action on said item. Members of the public will be provided appropriate opportunities to comment on any issue before the Board, but the Board President may, at his or her discretion, apportion available time among those who wish to speak. Individuals may appear before the Board to discuss items not on the agenda; however, the Board can neither discuss nor take official action on these items at the time of the same meeting [Government Code sections 11125 and 11125.7(a)].

The meeting is accessible to the physically disabled. A person who needs a disability-related accommodation or modification in order to participate in the meeting may make a request by contacting Mel Knox at (916) 575-7221, emailing mel.knox@dca.ca.gov, or sending a written request to the Board. Providing your request at least five business days before the meeting will help to ensure availability of the requested accommodation.

*Protection of the public shall be the highest priority for the Board in exercising its licensing, regulatory, and disciplinary functions. Whenever the protection of the public is inconsistent with other interests sought to be promoted, the protection of the public shall be paramount. (Business and Professions Code section 5510.15)*