

**INSTRUCTIONS FOR COMPLETING FINGERPRINT CARD (FD-258)
NUMBERED INSTRUCTIONS BELOW CORRESPOND TO NUMBERS IN THE FP CARD BELOW**

APPLICANT		LEAVE BLANK	TYPE OR PRINT ALL INFORMATION IN BLACK				FBI	LEAVE BLANK
SIGNATURE OF PERSON FINGERPRINTED		#1	LAST NAME <u>NAM</u>	#7	FIRST NAME	MIDDLE NAME		
RESIDENCE OF PERSON FINGERPRINTED		#2	ALIASES <u>AKA</u>	#8	CA 0349400		DATE OF BIRTH DOB MONTH DAY YEAR	
DATE		#3	CITIZENSHIP <u>CYZ</u>		SEX	RACE	HGT	
SIGNATURE OF OFFICIAL TAKING FINGERPRINTS		#4			#11		#12	
APPLICANT			YOUR NO. <u>OCA</u>	#9	WGT	EYES	HAIR	
ENTER YOUR ORI # & MAIL CODE			FBI NO. <u>FBI</u>		#13	#14	#15	
BUSINESS NAME		#5	ARMED FORCES NO. <u>MNU</u>		CLASS BIL -			
123 MAIN STREET			SOCIAL SECURITY NO. <u>SOC</u>	#10	REF #17			
SACRAMENTO CA 95814			MISCELLANEOUS NO. <u>MNU</u>					
REASON FINGERPRINTED		#6						
App Type:								
App Title :								
1. R. THUMB	2. R. INDEX		3. R. MIDDLE	#18	4. R. RING	5. R. LITTLE		
6. L. THUMB	7. L. INDEX		3. R. MIDDLE		9. L. RING	10. L. LITTLE		
LEFT FOUR FINGERS TAKEN SIMULTANEOUSLY			L. THUMB		R. THUMB	RIGHT FOUR FINGERS TAKEN SIMULTANEOUSLY		

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| 1 Applicant's signature (<u>Mandatory</u>) | 9 LEAVE BLANK |
| 2 Enter applicant's home address (<u>Mandatory</u>) | 10 SOC: Enter the applicant's social security number. (<u>Not Mandatory</u>) |
| 3 Date: Enter the date the fingerprints were taken (<u>Mandatory</u>) | 11 Enter applicant's gender (<u>Mandatory</u>) |
| 4 Signature and certification number of Official Taking Fingerprints. (<u>Not Mandatory</u>) | 12 Enter applicant's height (feet/inches) (<u>Not Mandatory</u>) |
| 5 LEAVE BLANK | 13 Enter applicant's weight (<u>Not Mandatory</u>) |
| 6 LEAVE BLANK | 14 Enter applicant's eye color (<u>Not Mandatory</u>) |
| 7 Enter applicant's FULL NAME (<u>Mandatory</u>) | 15 Enter applicant's hair color (<u>Not Mandatory</u>) |
| 8 Enter any aliases (including maiden name) that the applicant is known by. (<u>Not Mandatory</u>) | 16 Enter date, month and year of birth (<u>Mandatory</u>) |
| | 17 LEAVE BLANK |
| | 18 See instructions on the back of the FD-258 Applicant Fingerprint card on how to obtain classifiable fingerprints. (<u>Mandatory</u>) |