



Edmund G. Brown Jr.  
GOVERNOR

# CALIFORNIA ARCHITECTS BOARD

PUBLIC PROTECTION THROUGH EXAMINATION, LICENSURE, AND REGULATION

## NOTICE OF MEETING

### EXECUTIVE COMMITTEE

**December 1, 2016**  
**10:00 a.m. to 2:00 p.m.**  
**(or until completion of business)**  
**California Architects Board**  
**2420 Del Paso Road, Suite 105**  
**Sacramento, CA 95834**  
**(916) 574-7220**

The California Architects Board (Board) will hold an Executive Committee meeting, as noted above, and via teleconference at the following locations:

*BakerNowicki Design Studio*  
731 Ninth Avenue, Suite A  
San Diego, CA 92101  
(619) 795-2450

*Kaiser Center / BART Offices*  
300 Lakeside Drive, 22<sup>nd</sup> Floor, Room 2236  
Oakland, CA 94612  
(510) 464-6549

*Kwan Henmi Architecture & Planning*  
456 Montgomery Street, Suite 200  
San Francisco, CA 94104  
(415) 901-7200

The notice and agenda for this meeting and other meetings of the Board can be found on the Board's website: [cab.ca.gov](http://cab.ca.gov). For further information regarding this agenda, please see reverse or you may contact Mel Knox at (916) 575-7221.

### AGENDA

- A. Call to Order /Roll Call/Establishment of a Quorum
- B. Public Comment on Items not on the Agenda  
*(The Committee may not discuss or take any action on any item raised during this public comment section, except to decide whether to refer the item to the Board's next Strategic Planning session and/or place the matter on the agenda of a future meeting [Government Code sections 11125 and 11125.7(a)]).*
- C. Review and Possible Action on November 24, 2015, Executive Committee Meeting Summary Report
- D. Selection of 2016 Octavius Morgan Distinguished Service Awardees to be Recommended to Board for Approval

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[www.cab.ca.gov](http://www.cab.ca.gov)

*(Continued on Reverse)*

- E. Update and Possible Action on 2015–2016 Strategic Plan Objective to Review, Leverage, and Evaluate the Effectiveness of Board’s Liaison Program to Build Stronger Relationships with Organizations
- F. Update and Possible Action on 2015–2016 Strategic Plan Objective to Annually Present Consumer Satisfaction Survey Data to Measure Performance and Identify Areas for Improvement
- G. Update and Possible Action on 2015–2016 Strategic Plan Objective to Implement BreEZe, an Enterprise-Wide Licensing and Enforcement System, to Improve Consumer, Candidate, and Licensee Services
- H. Update and Possible Action on 2015–2016 Strategic Plan Objective to Analyze Fees to Determine Whether they are Appropriate
- I. Update and Possible Action on 2015–2016 Strategic Plan Objective to Complete Sunset Review Process and Implement Recommendation(s) to Comply with Legislature’s Directives
- J. Adjournment

Action may be taken on any item on the agenda. The time and order of agenda items are subject to change at the discretion of the Executive Committee Chair and may be taken out of order. The meeting will be adjourned upon completion of the agenda, which may be at a time earlier or later than posted in this notice. In accordance with the Bagley-Keene Open Meeting Act, all meetings of the Executive Committee are open to the public. The meeting may be cancelled without notice. For meeting verification, call (916) 575-7221 or access the Board’s website at [cab.ca.gov](http://cab.ca.gov) just prior to the meeting.

Government Code section 11125.7 provides the opportunity for the public to address each agenda item during discussion or consideration by the Executive Committee prior to the Committee taking any action on said item. Members of the public will be provided appropriate opportunities to comment on any issue before the Executive Committee, but the Chair may, at his or her discretion, apportion available time among those who wish to speak. Individuals may appear before the Executive Committee to discuss items not on the agenda; however, the Committee can neither discuss nor take official action on these items at the time of the same meeting [Government Code sections 11125 and 11125.7(a)].

The meeting is accessible to the physically disabled. A person who needs a disability-related accommodation or modification in order to participate in the meeting may make a request by contacting Mr. Knox at (916) 575-7221, emailing [mel.knox@dca.ca.gov](mailto:mel.knox@dca.ca.gov), or sending a written request to the Board. Providing your request at least five business days before the meeting will help to ensure availability of the requested accommodation.

*Protection of the public shall be the highest priority for the Board in exercising its licensing, regulatory, and disciplinary functions. Whenever the protection of the public is inconsistent with other interests sought to be promoted, the protection of the public shall be paramount (Business and Professions Code section 5510.15).*