



Edmund G. Brown Jr.
GOVERNOR

CALIFORNIA ARCHITECTS BOARD

PUBLIC PROTECTION THROUGH EXAMINATION, LICENSURE, AND REGULATION

NOTICE OF BOARD MEETING

March 1, 2018

*Action may be taken
on any item listed on
the agenda.*

Board Members

Sylvia Kwan, President
Tian Feng, Vice President
Denise Campos, Secretary
Jon A. Baker
Pasqual V. Gutierrez
Ebony Lewis
Matthew McGuinness
Robert C. Pearman, Jr.
Nilza Serrano
Barry Williams

Office of Statewide Health Planning and Development
2020 West El Camino Avenue, 8th Floor (sign-in)
The Conference Center (9th Floor)
Sacramento, CA 95833
(916) 326-3200 or (916) 574-7220 (Board)

The California Architects Board will hold its quarterly meeting as noted above.

Agenda

10:00 a.m. to 4:00 p.m.
(or until completion of business)

- A. Call to Order / Roll Call / Establishment of a Quorum
- B. President's Procedural Remarks and Board Member Introductory Comments
- C. Executive Officer's Report – Update on Board's Administration/Management, Examination, Licensing, and Enforcement Programs
- D. Public Comment on Items Not on the Agenda
The Board may not discuss or take action on any item raised during this public comment section, except to decide whether to refer the item to the Board's next Strategic Planning session and/or place the matter on the agenda of a future meeting (Government Code sections 11125 and 11125.7(a)).
- E. Review and Possible Action on December 7, 2017 Board Meeting Minutes
- F. Executive Officer (EO) Recruitment and Selection Process
 1. Presentation from Department of Consumer Affairs (DCA), Office of Human Resources on EO Recruitment and Selection Process
 2. Discuss and Possible Action on Process for Recruitment and Selection of an EO
 3. Discuss and Possible Action on Appointment of an EO Selection Committee
 4. Review and Possible Action on Revised EO Duty Statement and Recruitment Announcement

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- G. Closed Session (will not be webcast)
 - 1. Pursuant to Government Code Section 11126(a), the Board Will Meet in Closed Session to Discuss and Take Possible Action on the Selection Process and Appointment of an “Acting” or “Interim” EO
 - 2. Pursuant to Government Code Section 11126(c)(1), the Board Will Meet in Closed Session to Discuss and Take Possible Action on Development and Administration of California Supplemental Examination (CSE) Related to Reduction of Mandatory Retake Wait Period and Effects on Examination Content and Security
 - 3. Recess Closed Session
- H. Reconvene Open Session
- I. Review and Possible Action on Proposed Regulations to Amend California Code of Regulations (CCR), Title 16, Division 2, Article 3, Sections 124 (CSE) and 124.5 (Review of CSE)
- J. Executive Committee Report
 - 1. Update on January 17, 2018 Executive Committee Meeting
 - 2. Presentation on DCA Business Modernization Project by Chief Information Officer Jason Piccione
 - 3. Discuss and Possible Action on Executive Committee’s Recommendations to the Board Regarding 2017-2018 Strategic Plan Objectives to:
 - a. Identify Organizational Relationships That Should be Maintained and/or Established in Order to Enhance the Board’s Mission to Regulate the Profession and Protect the Public
 - b. Encourage Collaboration with Other Related Boards in an Effort to Share Best Practices
 - c. Enhance an Onboarding Program for New Board Members to Increase Board Member Understanding of Board Functions and Purpose
 - d. Assess and Enhance Existing Committee Charges, Process, Procedures, Appointments, etc. to Improve Effectiveness
 - e. Expand Cross-Training Program for Board Staff and Revise Operational Manuals to Retain Knowledge and Increase Organizational Effectiveness
 - f. Research and Work With the DCA to Update Communications Technology in Order to Efficiently Notify Stakeholders of Important Information
- K. National Council of Architectural Registration Boards (NCARB)
 - 1. Review of 2018 NCARB Regional Summit Agenda
 - 2. Discuss and Possible Action on NCARB Resolutions:
 - a. 2018-A (NCARB Legislative Guidelines and Model Law/Model Regulations Amendment – Health, Safety, and Welfare [HSW] Category Realignment)
 - b. 2018-B (Certification Guidelines Amendment – Revision to the Education Evaluation Services for Architects [EESA] Requirement for the Education Alternative to Certification)
 - c. 2018-C (Amendment and Restatement of the NCARB Model Rules of Conduct)
 - d. 2018-D (Amendment and Restatement of the NCARB Bylaws)
 - 3. Consider and Take Action on Candidates for 2018 NCARB and Region VI Officers and Directors

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L. Review and Possible Action on Proposed Amendments to Board's *Disciplinary Guidelines* and CCR, Title 16, Division 2, Article 8, Section 154 (Disciplinary Guidelines)

M. Review of Future Board Meeting Dates

N. Reconvene Closed Session (will not be webcast)

1. Pursuant to Government Code Sections 11126(f)(4) and 11126.1, Review and Possible Action on December 7, 2017 Closed Session Minutes
2. Pursuant to Government Code Section 11126(c)(3), the Board Will Meet in Closed Session to Deliberate on Disciplinary Matters
3. Adjourn Closed Session

O. Reconvene Open Session (will not be webcast)

P. Adjournment (will not be webcast)

Action may be taken on any item on the agenda. The time and order of agenda items are subject to change at the discretion of the Board President and may be taken out of order. The meeting will be adjourned upon completion of the agenda, which may be at a time earlier or later than posted in this notice. In accordance with the Bagley-Keene Open Meeting Act, all meetings of the Board are open to the public. The Board may webcast this meeting on its website at www.cab.ca.gov. Webcast availability cannot be guaranteed due to limitations on resources or technical difficulties. The meeting will not be cancelled if webcast is not available. If you wish to participate or to have a guaranteed opportunity to observe, please plan to attend the physical location. Adjournment, if it is the only item that occurs after a closed session, may not be webcast.

Government Code section 11125.7 provides the opportunity for the public to address each agenda item during discussion or consideration by the Board prior to the Board taking any action on said item. Members of the public will be provided appropriate opportunities to comment on any issue before the Board, but the Board President may, at his or her discretion, apportion available time among those who wish to speak. Individuals may appear before the Board to discuss items not on the agenda; however, the Board can neither discuss nor take official action on these items at the time of the same meeting (Government Code sections 11125 and 11125.7(a)).

The meeting is accessible to the physically disabled. A person who needs a disability-related accommodation or modification to participate in the meeting may make a request by contacting:

Person: Mel Knox

Telephone: (916) 575-7221

Email: mel.knox@dca.ca.gov

Telecommunications Relay Service: Dial 711

Mailing Address:

California Architects Board

2420 Del Paso Road, Suite 105

Sacramento, CA 95834

Providing your request at least five (5) business days before the meeting will help to ensure availability of the requested accommodation.

Protection of the public shall be the highest priority for the Board in exercising its licensing, regulatory, and disciplinary functions. Whenever the protection of the public is inconsistent with other interests sought to be promoted, the protection of the public shall be paramount. (Business and Professions Code section 5510.15.)