### CALIFORNIA ARCHITECTS BOARD

#### ORDER OF ADOPTION

### Article 3. Examinations

Changes to the original language are shown in single <u>underline</u> for new text and single <u>strikethrough</u> for deleted text.

Amend Section 124 of Article 3 of Division 2 of Title 16 of the California Code of Regulations as follows:

## § 124. California Supplemental Examination.

- (a) The California Supplemental Examination (CSE) shall consist of an examination covering the practice of architecture.
- (b) A candidate who has been deemed eligible for the California Supplemental Examination CSE, pursuant to Section 116(b)(2) of these regulations, shall submit the applicable fee and application, as provided by the Board.
- (c) A candidate who fails the California Supplemental Examination <u>CSE</u> shall be allowed to retake the examination only after reapplying with the Board, as prescribed above.
- (d) A candidate who fails the <u>California Supplemental Examination CSE</u> <u>shall retake it in entirety, and may not retake the examination for at least 180-90 days from the date that the candidate took the examination that he or shethey failed.</u>
- (e) Effective January 1, 1991, where a candidate who has been found to be deficient in an area or areas of the California Supplemental Examination, such candidate shall be required to reappear for another complete California Supplemental Examination.
- (f) A candidate who has received Board credit for any individual section(s) of the California Supplemental Examination but who has not passed that exam as of January 1, 1991, shall be required to pass the California Supplemental Examination as administered after January 1, 1991.

Note: Authority cited: Sections 5526 and 5550, Business and Professions Code. Reference: Section 5550, Business and Professions Code.

Amend Section 124.5 of Article 3 of Division 2 of Title 16 of the California Code of Regulations as follows:

# § 124.5. Review of California Supplemental Examination.

- (a) A candidate who has failed the California Supplemental Examination may apply to the Board for review. The Board's review shall be limited to situations where a candidate has alleged that he or she wasthey were significantly disadvantaged due to a significant procedural error in or adverse environmental conditions during the exam administration.
- (b) A request for review and all supporting documentation shall be filed with the Board within 30 days after the date on which the examination result was mailed-provided to the candidate. A request for review shall be made in writing and shall set forth: (1) the grounds for review and all of the alleged significant procedural error in or adverse environmental conditions during the exam administration; and (2) specific facts or circumstances that support the allegations and how those facts or circumstances constitute the basis for review.
- (c) Examination materials shall not be released to or reviewed by any candidate.
- (d) Within 30 days after the Board has rendered a decision on a candidate's request for review, the candidate will be notified in writing of the Board's decision. In acting on requests for review, the Board may take such action as it deems appropriate, provided that such action shall not include the reversal of a failing score.

Note: Authority cited: Section 5526, Business and Professions Code. Reference: Section 5550, Business and Professions Code.

LAURA ZUNIGA Executive Officer

California Architects Board

DATE